

Dipartimento di Agronomia Animali Alimenti
Risorse Naturali e Ambiente

Campus di Agripolis
Viale dell'Università 16
35020 Legnaro (Padova) – Italy

DIPARTIMENTO DI ECCELLENZA
Progetto CASA 2018-2022
Progetto VITAE 2023-2027

Legnaro,

Rep. n.

Prot. n.

Anno

Tit.

Cl.

Fasc.

All. n.

Disclaimer: this is a translation of the selection announcement. Its purpose is to provide information to foreign students. It has no legal value. The only official and legally binding source is the original Italian announcement.

CALL FOR APPLICATIONS FOR DEPARTMENT CONTRIBUTIONS FOR TRAVEL AND LIVING EXPENSES INCURRED
DURING MOBILITY PERIODS WITHIN THE ERASMUS+ FOR STUDIES AND ERASMUS+ FOR TRAINEESHIP PROGRAMME
– YEAR 2022 –

DEADLINE 31 MAY 2023, 12.00 p.m.

In order to promote outgoing mobility of students, the Department of Agronomy, Food, Natural resources, Animals and Environment announces a call for application for contributions to travel and/or living expenses incurred by students that are going to spend a period of study, internship or thesis research abroad. The number of contributions available is 28 and the amount is 280 euro for each contribution. The contributions will be allocated as a priority in the framework of the Erasmus+ for Studies and Erasmus+ for Traineeship Programmes (in Europe and beyond Europe). The total amount of the funding for the present call is euro 7.840,00 (Department Council dated 23/03/2023).

ELIGIBILITY CRITERIA

In order to be eligible students must meet the following criteria:

- 1) they must be enrolled in one of the following degree courses:

Bachelor courses:

Produzioni biologiche vegetali
Scienze e cultura della gastronomia
Scienze e tecnologie agrarie
Scienze e tecnologie alimentari
Scienze e tecnologie animali
Scienze e tecnologie viticole ed enologiche
Tecnica e gestione delle produzioni biologiche vegetali

Master courses:

Italian Food and Wine – Alimenti e vini d'Italia
 Scienze e tecnologie agrarie
 Scienze e tecnologie alimentari
 Scienze e tecnologie animali
 Scienze e tecnologie per l'ambiente e il territorio
 Sustainable Agriculture – Agricoltura sostenibile

2) they must have been selected for a mobility period within the Erasmus+ for Studies Programme (in Europe and beyond Europe) or Erasmus+ for Traineeship Programme by the deadline of the present call (31 May 2023).

Applications can be submitted also by students who do not meet this criterion. However, these applications will be taken into consideration only if the applications submitted by winners of the Erasmus+ mobility period (in Europe and beyond Europe) and Erasmus+ Traineeship period are fewer than the available places.

Applications are eligible only if the mobility period starts from 1 July 2023 and lasts at least 3 months (no less than 90 days) for those selected within the Erasmus+ for Study beyond Europe Programme and at least 2 months (no less than 60 days) for those selected within the Erasmus+ for Study in Europe and for the Erasmus+ Traineeship Programme.

Contributions are allocated only once within the same cycle of study (1st cycle: Bachelor, 2nd cycle: Master); therefore applicants who have already received similar department contributions within the same cycle of study will be excluded.

APPLICATION FORM AND DEADLINE

In order to apply students must submit the following documents:

- application form, using the template available on the website <https://www.dafnae.unipd.it/news/termine/2> "Bandi" section and at <https://www.dafnae.unipd.it/amministrazione-trasparente>
- self-certification of enrolment specifying the exams passed. For Master students the self-certification of the Bachelor's degree with the final mark is also required;
- Language proficiency certifications or self-certification specifying the language exam passed in another university;
- copy of a valid identity document

The application form and the required documents shall be delivered by **31 May 2023 at 12.00 p.m. (CEST)** to the Department DAFNAE, Administration Office, University of Padova, Viale dell'Università 16, 35020 Legnaro (Padua - Italy), as follows:

- **registered post** to be sent to: Segreteria del Dipartimento DAFNAE - Università degli Studi di Padova, Viale dell'Università 16, 35020 Legnaro (Padua), Italy. **Please note that the date of the postmark will not be accepted as proof of meeting the deadline;**
- **hand-delivered** to DAFNAE Department - Administration Office, University of Padova, Viale dell'Università 16, 35020 Legnaro (Padova), Seconda Stecca building, ground floor, **from Monday to Friday, from 9:00 am to 1:00 pm;**
- via **certified electronic email** to the address dipartimento.dafnae@pec.unipd.it

If using this method,

- any documents for which a traditional signature is required must carry the applicant's digital signature or
- the applicant should send a copy of the signed application together with a copy of an identity document. Any documents for which a traditional signature is required must be duly signed, scanned and sent simultaneously with the application.

If using electronic mail, documents must be sent in a fixed and not directly editable format without macros or executable codes, preferably in pdf.

Applicants who do not deliver the documentation within the deadline will be excluded.

SELECTION

If the number of eligible applications is higher than the available places, a Committee appointed by the Director of the DAFNAE Department will evaluate the applications and draft a ranking based on the sum of the points obtained according to the following criteria:

- weighted average of the exam marks: for Master students the calculation is done taking into consideration also the weighted average of the Bachelor final mark converted to thirtieths;
- number of credits earned calculated as the ratio of the number of registered credits on the total number of credits students could have earned according to their study plan at the date of submission of the application form; for Master students the credits earned for the Bachelor's degree will also be taken into consideration;
- language proficiency level as it results from certifications attached to the application form or from the language exam passed within the study plan: 1 point for B1 level and 2 points for B2 level or above (Common European Framework of Reference for Languages).

The points for the weighted average of the exam marks and for the number of credits earned will be weighed so as to contribute equally to the final score.

In addition to the certifications and self-certifications submitted, the evaluation will be based also on the students' career as it results from Uniweb at the deadline of the call (31 May 2023).

The selection results will be published at <http://www.dafnae.unipd.it> - Bandi section – by 26 June 2023.

CONTRIBUTION PAYMENT

The contributions - up to 280 euro - will be paid out at the end of the mobility period upon submission of original receipts of travel and/or living expenses (rent receipts, boarding pass, tickets).

Students will have to submit also a certificate of attendance issued by the hosting institution specifying the mobility period.

All documents must be submitted not later than a month after the return from the mobility period otherwise students will lose the contribution.

FURTHER PROVISIONS

In accordance with Article 4 of Law 241 of 7th August 1990 (New rules concerning administrative procedures and the right to access administrative documents) and subsequent amendments, Mrs. Mariella Veronese, Head of the Administration – DAFNAE Department, is appointed as Head of the Administrative Procedure.

Applicants can exercise the right to access the documents of the selection procedure according to DPR 12 April 2006, n. 184.

Personal data required by the present announcement are exclusively processed for the activities linked to the pre-selection process. According to art 13 of EU Regulation 2016/679 – General Data Protection Regulation, the information notice is available at the following address: <http://www.unipd.it/privacy>

The Call for applications and the application form template are available on the following website: <http://www.dafnae.unipd.it> “Bandi” section and at <https://www.dafnae.unipd.it/amministrazione-trasparente>.

For further information please contact the DAFNAE Department, phone (+39) 049 8272784, e-mail: roberta.occidentelupo@unipd.it

Legnaro,

The Head of the Department
Prof. Gianni Barcaccia

